



**ISLAND COMMUNITY MENTAL HEALTH ASSOCIATION**

**Financial Statements**

**Year Ended March 31, 2017**



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## INDEPENDENT AUDITOR'S REPORT

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To the Members of Island Community Mental Health Association

We have audited the accompanying financial statements of Island Community Mental Health Association, which comprise the statement of financial position as at March 31, 2017 and the statements of revenues and expenditures, changes in net assets and cash flow for the year then ended, and a summary of significant accounting policies and other explanatory information.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.



Independent Auditor's Report to the Members of Island Community Mental Health Association (continued)

#### Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of Island Community Mental Health Association as at March 31, 2017 and the results of its operations and its cash flow for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

#### Report on Other Legal and Regulatory Requirements

As required by the Society Act of British Columbia, we report that, in our opinion, the accounting principles in the Canadian accounting standards for not-for-profit organizations have been applied on a consistent basis.

#### Other Matter

The financial statements of Island Community Mental Health Association for the year ended March 31, 2016, were audited by Hayes Stewart Little & Co. The partners and staff of Hayes Stewart Little & Co joined Grant Thornton LLP subsequent to October 1, 2016.

Victoria, BC  
June 9, 2017

*Grant Thornton LLP*

CHARTERED PROFESSIONAL ACCOUNTANTS

**Island Community Mental Health Association**  
**Index to Financial Statements**  
**Year ended March 31, 2017**

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Island Community Mental Health Association  
Statement of Financial Position  
As at March 31, 2017

	Operating Fund	Replacement Reserve Fund	Capital Fund	Restricted Fund	Total 2017	Total 2016 <i>Revised</i>
<b>Assets</b>						
Current:						
Cash and cash equivalents (Note 3)	448,827	-	-	-	448,827	492,171
Portfolio investments	299,242	497,692	-	290,115	1,087,049	989,140
Receivables	52,835	-	-	-	52,835	84,597
Goods and service tax receivable	13,632	-	-	-	13,632	21,047
Prepays	6,225	-	-	-	6,225	5,631
	820,761	497,692	-	290,115	1,608,568	1,592,586
Tangible capital assets (Note 4)	-	-	10,239,124	-	10,239,124	10,663,415
	820,761	497,692	10,239,124	290,115	11,847,692	12,256,001
<b>Liabilities</b>						
Current:						
Payables and accruals (Note 3)	405,744	-	-	-	405,744	373,413
Deferred contributions	452,117	-	-	-	452,117	409,727
Current portion of long term debt (Note 5)	-	-	4,276,790	-	4,276,790	6,964,129
	857,861	-	4,276,790	-	5,134,651	7,747,269
Long term debt (Note 5)	-	-	2,988,665	-	2,988,665	640,681
	857,861	-	7,265,455	-	8,123,316	8,387,950
<b>Fund Balances</b>						
Invested in tangible capital assets	-	-	2,973,669	-	2,973,669	3,058,605
Internally restricted	-	-	-	204,770	204,770	154,155
Externally restricted	(13,711)	-	-	85,345	71,635	17,965
Replacement reserve	-	497,692	-	-	497,692	621,780
Unrestricted	(23,390)	-	-	-	(23,390)	15,546
	(37,100)	497,692	2,973,669	290,115	3,724,376	3,868,051
	820,761	497,692	10,239,124	290,115	11,847,692	12,256,001

Commitments and contingencies (Note 10, 11)

Approved on behalf of the Board:

*Gary Keirna*  
**GARY KEIRNA**  
**TREASURER**

DIRECTOR

*Paul Gull*  
**PAUL GULL**  
**DIRECTOR**

See accompanying notes to the financial statements.

**Island Community Mental Health Association**  
**Statement of Operations and Changes in Fund Balances**  
**Year Ended March 31, 2017**

	Operating Fund	Replacement Reserve Fund	Capital Fund	Restricted Fund (Schedule 3)	Total 2017	Total 2016
<b>Revenue</b>						
Community (Schedule 1)	4,586,469	-	-	-	4,586,469	4,547,068
Housing (Schedule 2)	1,796,799	-	-	-	1,796,799	1,776,080
Special Projects (Schedule 3)	69,681	-	-	-	69,681	51,792
Other	-	5,763	-	13,385	19,148	25,611
	<u>6,452,949</u>	<u>5,763</u>	<u>-</u>	<u>13,385</u>	<u>6,472,097</u>	<u>6,400,551</u>
<b>Expenses</b>						
Community (Schedule 1)	4,385,407	-	-	-	4,385,407	4,436,449
Housing (Schedule 2)	1,493,008	-	-	-	1,493,008	1,561,204
Amortization	-	-	452,152	-	452,152	502,944
Special Projects (Schedule 3)	68,320	-	-	-	68,320	52,474
Other	-	195,717	-	15,169	210,886	176,974
	<u>5,946,735</u>	<u>195,717</u>	<u>452,152</u>	<u>15,169</u>	<u>6,609,773</u>	<u>6,730,045</u>
<b>Excess (deficiency) of revenue over expenses from operations</b>	506,215	(189,954)	(452,152)	(1,784)	(137,675)	(329,494)
Fund balances, beginning of year	(40,983)	621,780	3,052,605	228,649	3,862,051	4,382,481
Restatement from prior year (Note 13)	-	-	-	-	-	(191,176)
Fund balances, beginning of year (restated)	(40,983)	621,780	3,052,605	228,649	3,862,051	4,191,305
Interfund transfers:						
Net Principal payments	(339,352)	-	339,352	-	-	-
Net Funding transfers	(162,980)	65,866	33,864	63,250	-	-
	<u>(502,332)</u>	<u>65,866</u>	<u>373,216</u>	<u>63,250</u>	<u>-</u>	<u>-</u>
<b>Fund balances, end of year</b>	<u>(37,100)</u>	<u>497,692</u>	<u>2,973,669</u>	<u>290,115</u>	<u>3,724,376</u>	<u>3,861,811</u>

See accompanying notes to the financial statements.

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**Island Community Mental Health Association**  
**Statement of Cash Flows**  
**Year Ended March 31, 2017**

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	<u>2017</u>	<u>2016</u>
Increase (decrease) in cash and cash equivalents		
<b>Operating</b>		
Excess (deficiency) of revenue over expenses	(137,675)	(329,494)
Gain on sale of assets	-	(8,000)
Amortization of tangible capital assets	452,152	502,944
	<u>314,477</u>	<u>165,450</u>
Change in non-cash operating working capital (Note 6)	<u>113,062</u>	<u>262,626</u>
Cash flow from (used by) operating activities	<u>427,539</u>	<u>428,076</u>
<b>Financing</b>		
Repayment of long term debt	<u>(339,352)</u>	<u>(322,821)</u>
Cash flow (used by) from financing activities	<u>(339,352)</u>	<u>(322,821)</u>
<b>Investing</b>		
Proceeds from sale of portfolio investments	-	366,195
Purchase of portfolio investments	(97,667)	(264,036)
Proceeds from sale of tangible capital asset	-	8,000
Purchase of tangible capital assets	<u>(33,863)</u>	<u>-</u>
Cash flow from (used by) investing activities	<u>(131,530)</u>	<u>110,159</u>
Net increase (decrease) in cash and cash equivalents	<u>(43,343)</u>	215,414
Cash and cash equivalents, beginning of year	<u>492,171</u>	<u>276,757</u>
<b>Cash and cash equivalents, end of year</b>	<u><u>448,827</u></u>	<u><u>492,171</u></u>
 Cash Flows Supplementary Information:		
Interest received	8,397	15,982
Interest paid	306,901	340,465

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See accompanying notes to the financial statements.

# ISLAND COMMUNITY MENTAL HEALTH ASSOCIATION

## Notes to Financial Statements

Year Ended March 31, 2017

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### 1. PURPOSE OF THE ASSOCIATION

Island Community Mental Health Association (the "Association") operates housing programs and psycho-social rehabilitation services for persons with mental illness and substance use issues. The Association is incorporated under the Society Act of British Columbia as a not-for-profit organization and is a registered charity under the Income Tax Act.

The Association is dependent on the Vancouver Island Health Authority and British Columbia Housing Management Commission ("BC Housing") to provide sufficient funding to continue day-to-day operations.

### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### Basis of presentation

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO).

#### Fund accounting

The Association follows the restricted fund method of accounting for contributions. The Association records its activities in the following funds:

The Operating Fund accounts for the Association's community and housing programs. This fund reports unrestricted contributions and restricted operating grants.

The Replacement Reserve Fund has been established in accordance with the provisions of agreements with the BC Housing and Canada Mortgage and Housing Corporation ("CMHC") to pay for the long-term maintenance of the buildings. Annually, investment income earned on such funds and specific contributions received are recorded as revenue, and maintenance costs incurred as expenses of the funds..

The Capital Fund reports the assets and liabilities related to the Association's tangible capital assets.

Restricted Fund includes a number of special purpose funds which account for individually significant contributions received for which the donor and/or the Association have specified certain uses.

#### Revenue recognition

Restricted contributions related to general operations are recognized as revenue of the Operating Fund in the year in which the related expenses are incurred. All other restricted contributions are recognized as revenue of the appropriate restricted fund.

Unrestricted contributions are recognized as revenue of the Operating Fund in the year received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Operating grant revenue is recognized in the period for which the grant is awarded. Accordingly, operating grant contributions awarded for periods subsequent to the current year are deferred to the next fiscal year.

Investment income is recognized as earned and is allocated to operating funds, replacement reserve funds and restricted funds.



**ISLAND COMMUNITY MENTAL HEALTH ASSOCIATION**

**Notes to Financial Statements**

**Year Ended March 31, 2017**

Government grants

Government grants are recorded when there is a reasonable assurance that the Association has complied with and will continue to comply with, all the necessary conditions to obtain the grants.

Donations-in-kind

The Association records donated materials, services and facilities in those cases where:

the Association controls the way they are used;

there is a measurable basis for arriving at fair value; and

the services are essential services, which would normally be purchased and paid for if not donated.

Because of the difficulty of compiling and valuing volunteer hours, contributed services, where a fair market value has not been established, are not recognized in the financial statements.

Cash and cash equivalents

Cash and cash equivalents consist primarily of cash on hand and balances held with financial institutions.

Capital assets

Tangible capital assets are accounted for at cost or deemed cost less accumulated amortization. Contributed tangible capital assets are recorded at their fair values as at the date of contribution.

Tangible capital assets are amortized over their estimated useful lives on a straight-line basis at the following rates:

Buildings	20 - 50 years	straight-line method
Computer software	2 years	straight-line method
Furniture and fixtures	10 years	straight-line method
Leasehold improvements	10 years	straight-line method
Prepaid land leases	Over the term of the lease	straight-line method
Vehicles	3 - 5 years	straight-line method

The Association regularly reviews its tangible capital assets to eliminate obsolete items. Government grants are treated as a reduction in costs of tangible capital assets.

Tangible capital assets acquired during the year but not placed into use are not amortized until they are placed into use.

Impairment of long lived assets

The Association tests for impairment whenever events or changes in circumstances indicate that the carrying amount of the assets may not be recoverable. Recoverability is assessed by comparing the carrying amount to the projected future net cash flows the long-lived assets are expected to generate through their direct use and eventual disposition. When a test for impairment indicates that the carrying amount of an asset is not recoverable, an impairment loss is recognized to the extent the carrying value exceeds its fair value.

ISLAND COMMUNITY MENTAL HEALTH ASSOCIATION

Notes to Financial Statements

Year Ended March 31, 2017

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2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Portfolio investments

Portfolio investments, which are comprised of bonds and fixed income securities, are carried at fair market value.

Financial instruments policy

Financial instruments are recorded at fair value on initial recognition. In subsequent periods, financial assets with actively traded markets are reported at fair value, with any unrealized gains and losses reported in income in the period incurred. All other financial instruments are reported at amortized cost, and tested for impairment at each reporting date. Transaction costs on the acquisition, sale, or issue of financial instruments are expensed when incurred.

Measurement uncertainty

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Actual results could differ from these estimates. The Association's material estimates include the economic useful life of tangible capital assets, collectability of receivables, and accrual of liabilities.

3. FUNDS HELD IN TRUST

The Association receives funds from the residents of McCauley Lodge and holds these funds in trust to be used to pay the rent for these residents. As of March 31, 2017, the Association held the following amounts in trust, with an offsetting liability in accounts payable:

	<u>2017</u>	<u>2016</u>
Funds held in trust	\$ 10,049	\$ 6,516
Liability for funds held in trust	<u>(10,049)</u>	<u>(6,516)</u>
	<u>\$ -</u>	<u>\$ -</u>

**ISLAND COMMUNITY MENTAL HEALTH ASSOCIATION**

**Notes to Financial Statements**

**Year Ended March 31, 2017**

**4. TANGIBLE CAPITAL ASSETS**

	Cost	Accumulated amortization	2017 Net book value	2016 Net book value
Buildings	\$ 11,850,037	\$ 3,858,678	\$ 7,991,360	\$ 8,396,684
Building development costs	33,863	-	33,863	-
Computer software	4,296	4,296	-	-
Furniture and fixtures	318,733	154,395	164,338	196,213
Land	1,637,237	-	1,637,237	1,637,237
Leasehold improvements	75,404	65,904	9,500	10,688
Prepaid land leases	552,747	158,265	394,482	404,328
Vehicles	48,797	40,453	8,344	12,265
	<b>\$ 14,521,114</b>	<b>\$ 4,281,991</b>	<b>\$ 10,239,124</b>	<b>\$ 10,657,415</b>

The following costs included in land leases \$552,747 (2016 - \$552,747) and buildings \$4,134,834 (2016 - \$4,134,834) relates to the Darwin, Meerstille and Edith Gunning properties that are held under mortgage. Once repaid, ownership of the land and building for these properties will revert back to BC Housing. These buildings are constructed on lands which are leased to the Association for terms ranging in expiration from 2037 to 2061. Management is of the opinion that BC Housing will not enforce this clause of the agreement once the mortgages have been fully repaid.

**5. LONG TERM DEBT**

	2017	2016
Newbridge property, Bank of Montreal loan bearing interest at 3.15% per annum, repayable in monthly blended payments of \$5,509. The loan matures on May 1, 2019 and is secured by Newbridge Apartment's land and building at 843 Nigel Avenue.	\$ 154,368	\$ 214,227
Greenridge property, TD Canada Trust loan bearing interest at 3.80% per annum, repayable in monthly blended payments of \$7,176. The loan matures on May 25, 2018 and is secured by land and buildings at 970 and 972 Greenridge Crescent and a portion of lease interest and building at 125 Skinner Street.	910,467	974,736
E. Gunning property, Royal Bank of Canada loan bearing interest at 4.65% per annum, repayable in monthly blended payments of \$20,415. The loan matured on October 1, 2016 and is secured by lease interest and building at 125 Wilson Street.	-	2,752,253
Meerstille property, British Columbia Housing Management Commission loan bearing interest at 3.68% per annum, repayable in monthly blended payments of \$4,251. The loan matures on December 1, 2018 and is secured by lease interest and building at 3250 Alder Street.	305,631	344,973

**ISLAND COMMUNITY MENTAL HEALTH ASSOCIATION**

**Notes to Financial Statements**

**Year Ended March 31, 2017**

**5. LONG TERM DEBT (continued)**

	<u>2017</u>	<u>2016</u>
E. Gunning property, MCAP loan bearing interest at 2.2% per annum, repayable in monthly blended payments of \$13,926. The loan matures on October 1, 2026 and is secured by lease interest and building at 125 Wilson Street.	2,659,399	-
Darwin property, British Columbia Housing Management Commission loan bearing interest at 10.00% per annum, repayable in monthly blended payments of \$895. The loan matures on February 1, 2028 and is secured by lease interest and building at 801 Darwin Avenue.	88,979	93,335
McCauley property, TD Canada Trust loan bearing interest at 4.75% per annum, repayable in monthly blended payments of \$19,159. The loan matures on May 29, 2024 and is secured by Land and buildings at 1037 and 1039 Lyall Street.	<u>3,146,611</u>	<u>3,225,283</u>
	7,265,455	7,604,807
Amounts payable within one year	<u>(4,276,790)</u>	<u>(6,964,129)</u>
	<u>\$ 2,988,665</u>	<u>\$ 640,678</u>

As part of its credit facility with TD Canada Trust, the Association is subject to a financial covenant requiring a Debt Service Coverage ratio of not less than 1.00 to be maintained at all times for McCauley and Greenridge mortgages. As at March 31, 2017 the Association's Debt Service Coverage ratio is in technical default. The bank has not indicated its intention to call the loans.

**6. CHANGES IN NON-CASH WORKING CAPITAL**

	<u>2017</u>	<u>2016</u>
Receivables	\$ 31,761	\$ 34,526
GST receivable	7,415	62,756
Prepaid expenses	(594)	74,401
Accounts payable and accrued liabilities	32,090	59,097
Deferred contributions	<u>42,390</u>	<u>31,846</u>
	<u>\$ 113,062</u>	<u>\$ 262,626</u>

**7. LINE OF CREDIT**

TD Canada Trust has made available to the Association an operating loan with a credit limit of \$100,000, bearing interest at TD Canada Trust prime rate. This operating loan is secured by land and building. At year end, no funds had been drawn on this operating loan.

**ISLAND COMMUNITY MENTAL HEALTH ASSOCIATION**

**Notes to Financial Statements**

**Year Ended March 31, 2017**

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**8. FINANCIAL INSTRUMENTS**

The Association is exposed to various risks through its financial instruments and has a comprehensive risk management framework to monitor, evaluate and manage these risks. The following analysis provides information about the Association's risk exposure and concentration as of March 31, 2017.

**Credit risk**

Credit risk arises from the potential that a counter party will fail to perform its obligations. The Association is exposed to credit risk from tenants. In order to reduce its credit risk, the Association reviews a new tenant's credit history before extending credit and conducts regular reviews of its existing tenants' credit performance. An allowance for doubtful accounts is established based upon factors surrounding the credit risk of specific accounts, historical trends and other information. The Association has a significant number of tenants which minimizes concentration of credit risk.

**Currency risk**

Currency risk is the risk to the Association's earnings that arise from fluctuations of foreign exchange rates and the degree of volatility of these rates. The Association does not perform significant transactions in foreign currencies and is not exposed to significant currency risk.

**Interest rate risk**

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. Interest rate risk arises primarily from the Association's investment in interest bearing financial instruments. The value of fixed income securities will generally rise when interest rates fall and decrease when interest rates rise. Changes in interest rates may also affect the value of any equity securities. In seeking to minimize the risks from interest rate fluctuations, the Association manages exposure through its normal operating and financing activities.

**Liquidity risk**

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. The Association is exposed to this risk mainly in respect of its receipt of funds from its tenants and other related sources, long term debt, and payables and accruals.

**9. EMPLOYEE BENEFITS**

The Association and certain of its employees contribute to the Municipal Pension Plan in accordance with the Public Sector Pension Plans Act. The British Columbia Pension Corporation administers the Plan, including the payment of pension benefits on behalf of employers and employees to whom the Act applies.

The Plan is a multi-employer defined benefit plan. Defined contribution accounting has been applied to the plan as the Association has insufficient information to apply defined benefit plan accounting. Accordingly, the Association's contributions are expensed in the year in which the services are rendered and represent its total pension obligation. Under joint trusteeship, which became effective April 5, 2001 for the Municipal Pension Plan, the risks and rewards associated with the Plan's unfunded liability or funding surplus are shared between the employers and the Plans' members and may be reflected in their future contributions. Portions of the unfunded liability or funding surplus are not attributed to individual employers. The most recent valuation as at December 31, 2015 indicated a surplus for basic pension benefits of 1.927 billion. The next valuation will be as at December 31, 2018 with results available in 2019. The actuary does not attribute portions of the unfunded liability to individual employers. The Association paid \$190,889 (2016 - \$193,404) for employer contributions to the plan in the fiscal year.

ISLAND COMMUNITY MENTAL HEALTH ASSOCIATION

Notes to Financial Statements

Year Ended March 31, 2017

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**10. COMMITMENTS**

The Association is committed under operating leases for office equipment. Future minimum lease payments for the remaining terms of these operating leases are as follows:

Contractual obligation repayment schedule:

2018	\$	5,808
2019		5,808
2020		5,808
2021		<u>5,142</u>
	\$	<u>22,566</u>

**11. CONTINGENT LIABILITY**

Non-Rent-Geared-to-Income (non-RGI) assistance received from the British Columbia Housing Management Commission ("BCHMC") is contingently repayable to BCHMC in the event that the total non-RGI tenant rent contribution in any year exceeds the economic rent of the suites occupied by non-RGI tenants. The Association is required to commence repayment of the cumulative non-RGI assistance on the first day of the year of the fiscal year following the fiscal year in which the preceding event occurs. The balance then bears interest at bank prime and the required monthly payments are set annually, based upon the amount by which non-RGI tenant rent contribution exceeds economic rent for these suites in the prior year.

The non-RGI assistance that could become repayable in the future in the circumstances described above totaled \$538,895 as at March 31, 2016 (2015: \$524,087). The balance will be updated by BCHMC once it receives the audited financial statements.

**12. REMUNERATION**

On November 28, 2016 the new British Columbia Societies Act came into effect. Included in the new Act is a requirement to disclose the remuneration paid to all directors, the ten highest paid employees and all contractors who are paid at least \$75,000 annually.

During the year, the Association paid a total of \$259,909 in remuneration to three persons who are employees, whose remuneration, during the applicable period, was at least \$75,000.

**13. PRIOR PERIOD RESTATEMENT**

The Association determined that the cost and accumulated amortization related to the old McCauley Lodge building should have been written off when the building was demolished. This adjustment has been corrected in the comparative period and the opening capital fund balance has been restated accordingly. The correction in the prior year is to remove the original building's cost and accumulated amortization and decrease the capital fund balance as per the following:

		Decrease
Buildings	\$	507,921
Accumulated Depreciation - Buildings	\$	316,745
Invested in Capital Assets	\$	191,176

**ISLAND COMMUNITY MENTAL HEALTH ASSOCIATION**

**Notes to Financial Statements**

**Year Ended March 31, 2017**

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**14. ENDOWMENT FUNDS HELD WITH THIRD PARTIES**

Not included in the financial statements are investments held in endowment with the Victoria Foundation. The market value at March 31, 2017 is \$19,832 (2016 - \$0).

**15. COMPARATIVE FIGURES**

Some of the comparative figures have been reclassified to conform to the current year's presentation.

Island Community Mental Health Association  
 Schedule of Community Programs  
 Year Ended March 31, 2017

Schedule 1

	Administration	Elk Lake Adult Day Program	Bridge Centre	Senior Support Network	Greenridge Place	GROW	Housing and Rehabilitation	McCauley Lodge	NetWorks	Total 2017	Total 2016
<b>Revenue</b>											
Miscellaneous Grants	15,206	-	-	-	-	-	-	-	-	15,206	-
VHA Contracts	-	259,337	130,196	70,237	858,216	398,064	261,230	1,619,248	412,667	4,009,195	3,921,053
Min of Employment & Inc Assist	-	-	-	-	175,412	-	-	81,795	-	257,207	287,242
Donations	206	80	-	-	-	-	280	740	-	1,306	48,222
Gain on Sale	-	-	-	-	-	-	-	-	-	-	8,000
Gift Shop Revenue	1,800	-	-	-	-	-	-	-	-	1,800	6,769
Interest	2,634	-	-	-	-	-	-	-	-	2,634	-
Laundry Income	-	-	-	-	-	-	-	-	-	-	1,838
Legacies & Bequests	1,542	-	-	-	-	-	-	-	-	1,542	-
Memberships	110	-	-	-	-	-	-	-	-	110	140
Miscellaneous	171	-	-	-	-	-	-	3,827	-	3,998	2,470
Program Fees	-	21,331	1,349	1,920	-	1,994	-	-	-	26,594	25,770
Program Fees - Private Pay	-	-	-	-	-	-	-	-	-	-	4,815
Rent from Residents	-	-	-	-	-	-	-	258,682	-	258,682	232,839
Rental of Building	-	1,300	-	-	-	-	-	-	-	1,300	1,045
Rental of Van	-	-	-	2,500	-	-	-	-	-	2,500	2,500
Utilities Recovery	-	-	-	-	-	-	-	4,395	-	4,395	4,365
	<b>21,669</b>	<b>282,048</b>	<b>131,545</b>	<b>74,657</b>	<b>1,033,628</b>	<b>400,058</b>	<b>261,510</b>	<b>1,968,687</b>	<b>412,667</b>	<b>4,586,469</b>	<b>4,547,068</b>
<b>Expenses</b>											
Salaries & Benefits	341,352	192,159	80,132	36,988	664,711	243,708	207,364	1,289,839	303,083	3,359,336	3,463,983
Staff Travel / Mileage	7,197	191	170	16	2,076	1,287	8,536	2,375	9,440	31,288	35,978
Staff Education	11,353	2,902	941	527	1,732	5,042	1,153	6,690	4,527	34,867	18,268
Bank Fees	6,775	119	61	194	114	-	-	246	-	7,509	7,235
Equipment Rent & Maintenance	5,522	1,143	1,022	1,022	388	4,093	708	319	3,067	17,284	13,686
Gift Shop Expenses	1,800	-	-	-	-	-	-	85	-	1,885	6,769
Insurance	5,607	680	684	402	5,325	1,647	627	11,732	793	27,497	33,059
Janitorial	8,518	8,373	2,109	2,213	10,251	8,172	887	34,223	4,944	79,690	65,725
Office & Miscellaneous	6,706	2,443	1,060	940	3,889	3,671	1,703	8,074	3,531	32,017	53,181
Professional Expenses	13,598	4,740	1,094	1,094	7,001	4,257	6,308	12,378	3,723	54,193	28,021
Program Expenses	9,441	19,931	7,929	6,564	45,904	19,133	2,839	114,539	5,785	232,065	275,903
Rent - Residents	-	-	-	-	-	-	-	-	-	-	4,212
Repairs and Maintenance	14,080	14,384	4,396	2,370	54,362	25,855	661	28,602	4,788	149,498	85,142
Telephone/Fax/Cable/Internet	6,638	6,104	1,110	3,366	9,706	5,916	4,669	13,070	8,089	37,509	52,445
Volunteer Expenses	-	-	75	25	-	-	-	-	-	100	-
Van Expenses	-	-	3,530	4,577	3,121	-	-	2,898	-	14,126	13,160
Advertising	-	-	-	-	-	-	-	-	-	-	204
Audit Fees	-	600	400	150	1,200	2,400	1,200	1,500	1,400	8,850	8,850
Garbage Removal	991	377	1,531	1,231	5,014	4,046	-	4,966	493	18,649	13,377
Land Lease	-	-	-	-	-	-	-	-	-	-	-
Mortgage Interest	-	-	-	-	34,876	-	-	150,073	-	184,949	188,542
Property Taxes	149	-	-	-	-	-	-	35,167	1,575	149	149
Utilities Expenses	6,110	3,640	1,411	941	15,727	8,216	-	1,716,776	355,238	72,787	70,557
	<b>445,692</b>	<b>257,931</b>	<b>107,655</b>	<b>62,620</b>	<b>865,397</b>	<b>337,443</b>	<b>236,655</b>	<b>1,716,776</b>	<b>355,238</b>	<b>4,385,407</b>	<b>4,436,446</b>
<b>Excess (deficiency) of revenue over expenses</b>	<b>(424,023)</b>	<b>24,117</b>	<b>23,890</b>	<b>12,037</b>	<b>168,231</b>	<b>62,615</b>	<b>24,855</b>	<b>251,911</b>	<b>57,429</b>	<b>201,062</b>	<b>110,622</b>
Administration Fees	394,579	(23,991)	(13,507)	(6,785)	(96,481)	(36,164)	(23,726)	(145,000)	(41,125)	7,800	16,800
Rental of Premises	54,882	(1,200)	(9,564)	(5,376)	(25,788)	(6,954)	(6,954)	(78,671)	(6,954)	6,000	6,000
Mortgage Principal	-	-	-	-	(64,268)	-	-	(28,250)	-	(142,939)	(129,230)
Transfers To Restricted Funds	(17,500)	-	-	-	(8,000)	-	-	(9,500)	-	(63,250)	(16,250)
<b>Net surplus (deficit) from operations</b>	<b>7,938</b>	<b>(1,074)</b>	<b>819</b>	<b>(124)</b>	<b>(518)</b>	<b>663</b>	<b>1,129</b>	<b>(10)</b>	<b>(150)</b>	<b>8,673</b>	<b>(12,058)</b>





Island Community Mental Health Association  
 Schedule of Special Projects  
 Year Ended March 31, 2017

Schedule 3

	Restful Creations	Young Adult Engagement	PEERS	Circles of Care	Total 2017	Total 2016
<b>Revenue</b>						
Miscellaneous Grants	-	-	-	28,615	28,615	-
VIHA Contracts	-	-	-	-	-	1,678
Victoria Foundation	9,310	-	1,336	-	10,646	17,941
United Way Focus Grants	-	30,000	-	-	30,000	30,000
Program Fees	420	-	-	-	420	2,173
	9,730	30,000	1,336	28,615	69,681	51,792
<b>Expenses</b>						
Salaries & Benefits	8,310	20,444	1,285	24,736	54,775	29,911
Staff Travel / Mileage	-	-	-	129	129	94
Staff Education	-	-	-	613	613	110
Office & Miscellaneous	54	-	32	220	306	203
Telephone/Fax/Cable/Internet	-	-	-	-	-	181
Professional Expenses	-	-	-	500	500	-
Program Expenses	1,318	8,243	19	2,417	11,997	21,975
	9,682	28,687	1,336	28,615	68,320	52,474
<b>Excess (deficiency) of revenue over expenses</b>	<b>48</b>	<b>1,313</b>	<b>-</b>	<b>-</b>	<b>1,361</b>	<b>(682)</b>

Island Community Mental Health Association  
Schedule of Restricted Funds  
Year Ended March 31, 2017

Schedule 4

	Internally Restricted			Externally Restricted							Total 2017	Total 2016		
	Elmes Fund	E Gunning Fund	Thomas Fund	Building Fund	Greenridge Reserve	McCauley Reserve	Dumka Fund	Per Ardua Fund	Christmas Fund	Robertson Fund			Huston Fund	Langtry Fund
<b>Revenue</b>														
Donations	-	-	6,105	-	-	1,000	6,000	280	-	-	-	-	13,385	11,467
	-	-	6,105	-	-	1,000	6,000	280	-	-	-	-	13,385	11,467
<b>Expenses</b>														
Bursary	-	-	-	-	-	4,409	-	-	-	-	-	-	4,409	3,879
Staff Education	-	-	-	-	-	-	-	-	-	-	-	-	-	84
Repairs and maintenance	-	-	-	7,791	-	1,449	-	-	-	-	-	-	9,240	66,428
Miscellaneous	-	-	-	-	-	-	-	-	1,520	-	-	-	1,520	2,972
	-	-	-	7,791	-	1,449	4,409	-	-	1,520	-	-	15,169	73,363
<b>Excess (deficiency) of revenues over expenses</b>	-	-	6,105	(7,791)	-	(1,449)	(3,409)	6,000	280	(1,520)	-	-	(1,784)	(61,896)
Fund Balances, Beginning	98,620	2,245	4,937	18,077	6,351	23,925	8,263	34,883	656	7,241	5,125	18,326	228,649	262,391
Transfers from operating	-	-	-	17,500	8,000	28,250	6,000	-	-	3,500	-	-	63,250	28,154
Fund Balances, ending	98,620	2,245	11,042	27,786	14,351	50,726	10,854	40,883	936	9,221	5,125	18,326	290,115	228,649

**Island Community Mental Health Association**

**Schedule of Operating Fund, Satellite Apartments**

**Year Ended March 31, 2017**

Schedule 5

<b>BCHMC Project No.</b>	<b>BCHMC Subsidies</b>	<b>Residents Contributions</b>	<b>Rent Expense</b>	<b>Administrative Fees</b>	<b>Audit Fees and Other</b>	<b>Net Revenue (Expenditure)</b>
13002	\$ 6,600	\$ 3,576	\$ 9,988	\$ 285	\$ 91	(188)
13003	6,066	3,576	9,318	285	91	(52)
13004	6,540	3,528	9,928	285	91	(236)
13007	6,044	3,745	9,560	285	91	(147)
13008	25,872	12,962	38,252	1,135	352	(905)
13009	37,416	21,628	57,106	1,700	529	(291)
13010	29,054	21,094	48,770	1,420	442	(484)
13011	19,192	14,546	38,817	1,285	354	(6,718)
13012	138,256	83,646	224,919	3,960		(6,977)
13014	105,602	77,614	170,730	3,600		8,886
13015	61,059	44,037	102,456	1,800		840
13016	21,721	14,630	35,791	720		(160)
13095	47,572	27,641	73,207	1,440		566
	<b>510,994</b>	<b>332,223</b>	<b>828,842</b>	<b>18,200</b>	<b>2,041</b>	<b>(5,866)</b>